

**SUPREME COURT OF VIRGINIA**

Office of the Executive Secretary

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**CERTIFICATION OF ATTENDANCE**

**CONTINUING EDUCATION FOR GUARDIANS AD LITEM FOR INCAPACITATED PERSONS -- § 64.2-2003**

**CERTIFY YOUR ATTENDANCE ONLINE IN THE GUARDIAN AD LITEM INFORMATION SYSTEM:**

1. Login to the **Member Portal of the Virginia State Bar’s website** at [https://www.vsb.org/Site/Sign\\_In](https://www.vsb.org/Site/Sign_In) using your email address of record and password.
2. From the Member Area home page, scroll to the **bottom of the page** and locate **Guardian Ad Litem CE Records**. Click **Go**. You will be directed to your GAL continuing education record in GALIS.
3. Using GALIS, you may also review your qualification status and continuing education history, update your guardian ad litem contact information, and add or remove the judicial circuit(s) where you will accept GAL appointments.

**Attorney Name:**

Last	First	Middle
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**VSB #:** \_\_\_\_\_

**Office Phone:** (\_\_\_\_) \_\_\_\_\_ **E-mail Address:** \_\_\_\_\_

*Please note that your telephone number is made available to the public. Note: E-mail address is not made available to the public.*

Check this box if the Office of the Executive Secretary **has permission** to release your e-mail address only to organizations requesting such information for the purposes of advertising upcoming continuing education programs.

**Sponsor:** \_\_\_\_\_

**Course Title:** \_\_\_\_\_

**Credit Hours:** \_\_\_\_\_

This training has been approved by the Office of the Executive Secretary, Supreme Court of Virginia, for continuing education credit for qualified guardians ad litem for incapacitated persons.

**CERTIFICATION**

**Course Date:** \_\_\_\_\_

**By my signature below, I certify:**

I attended a total of \_\_\_\_\_ (hrs./mins.) of approved GAL continuing education credit hours.

NOTE: Credit is awarded for actual time in attendance rounded to the nearest half hour.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**