

**Request for Funds -- Subrecipients/Contracts**

Supreme Court of Virginia  
 100 North Ninth Street  
 Richmond, Virginia 23219

<b>Subrecipient/Contract Number:</b>	<b>Date of Request:</b>
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Subrecipient/Contractor Name Finance Officer Address 1: Finance Officer Address 2: Finance Officer Address 3: City, State, ZIP:		Period Covered by this Request
		From:
		Federal Identification Number:

Drawdown Amount:			
		<b>State</b>	<b>General Funds</b>
Total Subrecipient Award (A)		0.00	
Less: Payments Previously Requested (B)		0.00	
(A-B) Available Amount of Award (C)		0.00	
Less: Amount Now Requested (D)		0.00	
(C-D) Remaining Grant Balance (E)		0.00	

As of the following date: \_\_\_\_\_ the Grant Program's Cash on Hand is: \$ \_\_\_\_\_

<b>CERTIFICATION</b>	
I Certify that, to the best of my knowledge, the information above is correct and that all expenditures will be made in accordance with grant conditions and that payment is due and has not been previously requested.	
Signature of Authorized Official _____	Type of Print Name and Title _____

<b>(DO NOT WRITE BELOW THIS LINE -- FOR OES USE ONLY)</b>			
Approved for Disbursement	_____	_____	_____
	(FF)	(SF)	(Total)
Fiscal Reviewer: _____	Voucher Number: _____		
Date: _____	Voucher Date: _____		

COMMENTS: