

NOTICE AND ACKNOWLEDGEMENT REGARDING PRE-FILED MEDICAL RECORDS

Pursuant to Code of Virginia §§16.1-88.2 and 8.01-413.01, medical bills and records may be admitted into evidence at trial without testimony from the health care provider(s) or custodian(s) of records provided, among other things, those records and bills have been provided to the opposing party at least 10 days (or 21 days in the case of §8.01-413.01) prior to trial. **However, there is no requirement that such records be filed with the Court prior to trial.**

Accordingly, this Court respectfully requests that **litigants and their attorneys do not file medical records and bills in advance of trial** unless specifically directed to do so by the Judge on the initial return date. Any records pre-filed contrary to this notice will be marked as exhibits, subject to objection, which may be disposed of by the Court in accordance with Code of Virginia §8.01-452.1, which provides in part:

A clerk of court, after sixty days have elapsed from the entry of judgment in a civil case... may dispose of or donate any exhibits filed in the case and in his possession after notifying the owner or his attorney by first-class mail and after twenty-one days from the mailing of the notice to the owner or attorney unless the owner or attorney requests the return of exhibits.

Litigants and/or their attorneys may request that any records that they have provided to the Court be returned to them at the conclusion of the case. Additionally, those persons requesting the return of the material shall assume the responsibility for either picking up the records from the Clerk's Office or provide a self-addressed stamped envelope for the records and bills to be mailed to them. Attached you should find a form that should be filed with the Court at the conclusion of every civil case containing medical bills and/or records.

VIRGINIA: GENERAL DISTRICT COURT FOR THE CITY OF HAMPTON

Case No.: _____

Plaintiff

v.

Defendant

I request that all records and bills which I provided to the Court be returned to me at the conclusion of the case and I assume all responsibility thereof.

PRINTNAME

SIGNATURE

CONTACT NUMBER

VIRGINIA: GENERAL DISTRICT COURT FOR THE CITY OF HAMPTON

Case No.: _____

Plaintiff

v.

Defendant

I request that all records and bills which I provided to the Court be returned to me at the conclusion of the case and I have provided a self-addressed stamped envelope for mailing. I assume all responsibility thereof.

PRINTNAME

SIGNATURE

CONTACT NUMBER