

**MONTGOMERY COUNTY JUVENILE AND DOMESTIC RELATIONS DISTRICT
COURT GUIDELINES FOR COURT FINES AND COSTS**

A. COURT FINES AND COST

1. Court fines and costs are due within 30 days of assessment.
2. If you are unable to pay within 30 days, you may sign a payment agreement for deferred payment in full. Depending upon your financial circumstances, the Court will give you approximately 6 months to pay your fines and cost in full if your total fines and cost are \$500 or less. If your total fines and costs are above \$500 the Court will give you approximately 12 months to pay in full. You will be assessed a one-time fee of \$10 per payment agreement.
3. If you are unable to pay in full by the date listed on your initial payment agreement, you may request an additional 6 or 12 months based on your balance, to pay your fines and costs in full. You must sign a new payment agreement to receive an extension and pay 10% (not to exceed \$100) of the balance that is due.
4. You may participate in a community service program where community service hours will be credited to your fines and costs. The rate of credit will be the federal minimum wage. You will need to file a Motion to Amend with the Clerk's office and appear before the Judge for approval.
5. You may pay any amount you wish, at any time, during the deferred payment time. You must pay the full amount by the date given on your payment agreement.

**B. PAST DUE COURT FINES AND COSTS-YOUR DRIVER'S LICENSE IS
SUSPENDED**

1. If you have any unpaid fines and costs in more than one court, you will need to pay or establish payment plans in each court in order to remove the suspension of your driving privileges.
2. You may sign a payment agreement for deferred payment in full. You must pay 10% of the balance due. The court will give you approximately 6 months to pay your fines and cost in full, if your total fines and costs are \$500 or less. If your total fines and costs are above \$500 the Court will give you approximately 12 months to pay in full. You will be assessed a one-time fee of \$10 per payment agreement if this has not been done previously. You will be given a DC-30 which you can take to DMV to have your driver's license reinstated if you have met all DMV requirements.
3. The Court will give you an additional 6 months or 12 months extension, based on your balance, if needed. You will be required to pay 10%, not to exceed \$100, of the balance due and sign another payment agreement.

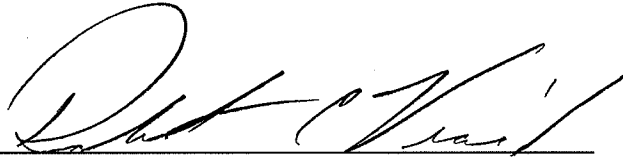
4. You may participate in a community service program where community service hours will be credited to your fines and costs. The rate of credit will be the federal minimum wage. You will need to file a Motion to Amend with the Clerk's office and appear before the Judge for approval. If approved, you will be ordered to perform a specific amount of hours within a specific time period. You will be given a DC-30 which you can take to DMV to have your driver's license reinstated if you have met all DMV requirements.
5. You may file a Petition for Authorization for Restricted Driver's License-Failure to Pay Fines and Costs (DC-270)-with the Clerk's office and appear before the Judge to ask for the restricted driver's license. You must provide proof of employment upon filing your petition.

C. ADDRESS

1. If you change your address during the deferred period, you must immediately provide the Court with a change of address.

9/23/15

Date



Robert C. Viar, Jr, Judge